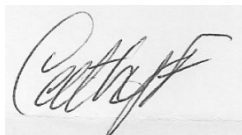


Annual Meeting of Steeple Aston Parish Council
30th June 2025 at 8.00pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence – Angharad Lloyd Jones		Chair
2	Declarations of Interest- to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting – 19th May 2025	8.10(5)	Chair
4	Public Participation- to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	8.15(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	8.20(5)	Clerk
6	Reports from CDC/OCC	8.30(5)	Cllr Gareth Epps/Cllr David Rogers
7	Finance <ul style="list-style-type: none"> • To approve monthly accounts for payment • To receive the bank reconciliation • To complete amendments to bank mandates (CCLA & Unity) 	8.35(5)	RFO
8	Play Area/Teenage facilities <ul style="list-style-type: none"> • to receive update (written report from ALJ) • to discuss alternative ROSPA report supplier 	8.40(5)	ALJ
9	Toilet – to make a decision about the repair/replacement of the baby change unit	8.45(5)	GEL/All
10	4 Paines Hill – to discuss collapsing wall	8.50(5)	ML
11	Blandford Fly project – to receive update	8.55(5)	GE/ MW
12	Highways/Footpaths	9.00(5)	All
13	Emergency Plan – to receive update and discuss the move to digital phones	9.05(5)	ML
14	Buildings <ul style="list-style-type: none"> • Village Hall • S&R 	9.10(5)	
15	Correspondence <ul style="list-style-type: none"> • Email received regarding playground safety 	9.15(5)	Clerk
16	Committee Reports (Environment, Website, SART, VHMC)	9.20(5)	All
17	Planning To discuss recent applications/approvals/refusals	9.25(5)	All
18	Website – to discuss migration of website and email addresses to gov.uk	9.30(5)	
19	Date of next meetings 3rd Monday of the month Dates for 2025 21 st July, 15 th Sept, 20 th Oct, 17 th Nov	9.35(5)	Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	9.40	

Cathy Fleet – Parish Clerk – 07989 398 838

Public & Press are invited to attend



ACTION LIST SUMMARY

No	Item	Owner	Update
Sept24.06	ML to arrange repairs to table tennis table. Repairs have been attempted but wood filler will not set in the current weather conditions.	ML	Pending until summer
Nov24.04	PD to replace South Side bus shelter bin with larger bin	PD	The extra bin will be put on the telegraph pole near Bradshaw Close, and fullness of the existing bin will be monitored.
Jan25.03	Highways - GE to get shed key back from Barbara Brewer	GE	. Outstanding
March25.04	Village hall - ALJ to ask GE to trim the vegetation asap ML to look at the missing end stop on the guttering	ALJ ML	On hold until September The stop end is missing but there is no evidence of water out going. To be monitored
March25.05	CP to identify a surveyor to carry out surveys on the VH and SART roof	CP	Outstanding. Carter Jonas will be expensive. Internal and External drone surveys would also be expensive. Quotes to be obtained by CP
April25.01	MW to survey overhanging trees and hedges throughout the village and report back.		Completed. Hedge by The Dickredge trees – PC responsibility, Nizewell hedge over footpath – privately owned . Letter to be circulated by clerk to councillors. Shepherds Hill/Coneygar - PC responsibility will be strimmed in September by PC. MW to circulate photos of areas requiring attention
May25.01	Clerk to send Rol forms to all councillors for completion.	CF	Completed – awaiting responses
May25.,02	ALJ to draft response to Helen White regarding her comments on the audit report about toilet cleaning costs	ALJ	
May25.03	Blandford Fly project - MW to send copy of reports from BUG to Cllrs Epps and Rogers	MW	
May25.04	Emergency Plan - ML will contact OCC to find out how statutory undertakers contacting the village will work.	ML	
May25.05	Baby changing unit in toilet – GEL will check the condition tomorrow	GEL	Completed . Agenda item
May25.06	Puy du Fou - Clerk to respond to letter regarding coalition of parishes.	CF	Completed
May25.07	CP to check with James Lewin regarding the process of transferring to gov.uk		

